Welcome to Aachen
Online Welcome Weeks Program for New International Students
Winter Semester 2020/21

Participation compulsory and free of charge.
Welcome!

Congratulations on being accepted to study at RWTH Aachen University! As one of Germany’s top technical universities and one of the best-ranked universities worldwide, you will soon be able to make the most of an academically stimulating environment and world-class teaching and research facilities. With over 60,000 students from over 200 different countries, Aachen city has a vibrant, multi-cultural flair and offers everything you need for a comfortable student lifestyle. We believe that you will one day look back on your time in Aachen as not only an academically enriching experience, but also as a time that broadened your personal horizons, filled with international friendships, intercultural events, art, music, sport, culture and much more.

Why the Welcome Week?

Moving to a new city, a new country and beginning a new chapter in your education may also seem a little daunting. There are many hurdles – organizational, linguistic, and financial – that have to be overcome, before you can settle down and focus on your studies and making the most of your time in Aachen. We at the International Office have put together an orientation program and this guide to help you overcome these hurdles and feel at home in Aachen as quickly and as smoothly as possible.

What will be different this year?

Starting 2020, no one could have imagined how singular this new year would turn out to be. Of course, COVID-19 has affected and still affects populations worldwide and puts us in very uncertain times. Considering that the pandemic can force whole countries to shut down within a couple of days, we could not risk to organize physical events that many students could not attend and expose others to unnecessary sanitary risks. This is why we have decided to opt for an (almost fully) online program, which you will be able to enjoy at the comfort of your home or from anywhere you like. Our priority? Guiding you over the next weeks through the procedures you need to complete, introducing you to the University and to virtual friends from all over the world, who we sincerely hope you will have the chance to meet in person very soon.

We look forward to welcoming you virtually soon.

Your International Office Team

P.S.: Remember to sign up for the BeBuddy Mentoring Program.
What have we got planned for you?
A full online program adapted to your needs

When:
From Tuesday, 1 September 2020 to Friday, 23 October 2020

Understanding the program:

- Online Meeting
- Click-in Event
- Online Social Event
- On-site Event with limited spots

All events are free of charge. Registration is required only where specified.
## Your Welcome Weeks Program

<table>
<thead>
<tr>
<th>Day</th>
<th>Monday</th>
<th>Tuesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Event</td>
<td></td>
<td>Kick-off Event</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10am – 12.30pm</td>
</tr>
<tr>
<td>Date</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>Event</td>
<td>Finding accommodation in Aachen</td>
<td>Meet the World with INCAS</td>
</tr>
<tr>
<td></td>
<td>10am – 12pm</td>
<td>2pm – 5pm</td>
</tr>
<tr>
<td>Date</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>Event</td>
<td>Getting and extending your residence permit</td>
<td>Snowsport Film Event with C2 Snow</td>
</tr>
<tr>
<td></td>
<td>10am – 12pm</td>
<td>Sport 4pm – 5.30pm</td>
</tr>
<tr>
<td>Date</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>Event</td>
<td>Library Tour (cancelled)</td>
<td>Intercultural Training</td>
</tr>
<tr>
<td></td>
<td>11am &amp; 12pm</td>
<td>9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>Date</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td>Event</td>
<td></td>
<td>Making use of IT Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10am – 11.30am</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Day</th>
<th>Monday</th>
<th>Tuesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Event</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Enrolling with RWTHonline &amp; Health</td>
</tr>
<tr>
<td></td>
<td></td>
<td>insurance 10am – 12pm</td>
</tr>
<tr>
<td>Date</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>Event</td>
<td>Intercultural Training</td>
<td>Intercultural Training</td>
</tr>
<tr>
<td></td>
<td>10am – 12pm</td>
<td>10am – 12pm</td>
</tr>
<tr>
<td></td>
<td>Campus Tour</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9am</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>Event</td>
<td>Being a Freshman at RWTH</td>
<td>Living room concerts with ASTA</td>
</tr>
<tr>
<td></td>
<td>10am – 12pm</td>
<td>6pm – 10pm</td>
</tr>
<tr>
<td>Date</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td>Event</td>
<td>Ersti-Woche</td>
<td>Ersti-Woche</td>
</tr>
<tr>
<td>Date</td>
<td>Monday</td>
<td>Tuesday</td>
</tr>
<tr>
<td>-------</td>
<td>--------------</td>
<td>-------------</td>
</tr>
<tr>
<td>1</td>
<td>Kick-off Event 10am – 12.30pm</td>
<td>Movie Night 8pm – 11pm</td>
</tr>
<tr>
<td>2</td>
<td>Movie Night 8pm – 11pm</td>
<td>Humboldt Haus 9.30am – 10am</td>
</tr>
<tr>
<td>3</td>
<td>Humboldt Haus 9.30am – 10am</td>
<td>Global Village 10am – 1pm</td>
</tr>
<tr>
<td>4</td>
<td>Global Village 10am – 1pm</td>
<td>Freshers’ Fair 10am – 1pm</td>
</tr>
<tr>
<td>5</td>
<td>Freshers’ Fair 10am – 1pm</td>
<td>Intercultural Training 10am</td>
</tr>
<tr>
<td>6</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Campus Tour 10am</td>
</tr>
<tr>
<td>7</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Get2Know Tournament by AEGEE Aachen 7pm - 11pm</td>
</tr>
<tr>
<td>8</td>
<td>Get2Know Tournament by AEGEE Aachen 7pm - 11pm</td>
<td>Sports Day 10am – 6pm</td>
</tr>
<tr>
<td>9</td>
<td>Sports Day 10am – 6pm</td>
<td>Talk Show: How to survive in Germany 10am - 12.30pm</td>
</tr>
<tr>
<td>10</td>
<td>Talk Show: How to survive in Germany 10am - 12.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>11</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Getting and extending your residence permit 10am – 12pm</td>
</tr>
<tr>
<td>12</td>
<td>Getting and extending your residence permit 10am – 12pm</td>
<td>Snowsport Film Event with C2 Snow Sport 4pm – 5.30pm</td>
</tr>
<tr>
<td>13</td>
<td>Snowsport Film Event with C2 Snow Sport 4pm – 5.30pm</td>
<td>Freshers’ Fair 10am – 1pm</td>
</tr>
<tr>
<td>14</td>
<td>Freshers’ Fair 10am – 1pm</td>
<td>Registering for Sports Activities 10am – 11.30am</td>
</tr>
<tr>
<td>15</td>
<td>Registering for Sports Activities 10am – 11.30am</td>
<td>PowerPoint Karaoke with AEGEE Aachen 4pm – 7pm</td>
</tr>
<tr>
<td>16</td>
<td>PowerPoint Karaoke with AEGEE Aachen 4pm – 7pm</td>
<td>Intercultural Training 10am</td>
</tr>
<tr>
<td>17</td>
<td>Intercultural Training 10am</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>18</td>
<td>Intercultural Training 10am</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>19</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>20</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>21</td>
<td>Intercultural Training 10am – 12pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>22</td>
<td>Intercultural Training 10am – 12pm</td>
<td>Intercultural Training 10am</td>
</tr>
<tr>
<td>23</td>
<td>Intercultural Training 10am</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>24</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>25</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>26</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>27</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>28</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>29</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
<tr>
<td>30</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
<td>Intercultural Training 9am - 12.30pm or 2pm - 5.30pm</td>
</tr>
</tbody>
</table>
Which events do I need to register for?

New international students will be invited to the Welcome Week in general by email but they need to register to the individual meetings and events to get their personal Welcome Weeks schedule and get the different links to the events.

<table>
<thead>
<tr>
<th>Type of event</th>
<th>Registration requirements</th>
<th>Participation requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Zoom Meetings</td>
<td>Open registration*</td>
<td>No participants limit*</td>
</tr>
<tr>
<td>Click-in Events</td>
<td></td>
<td>Limited spots (First come, first serve)</td>
</tr>
<tr>
<td>Online Social Events</td>
<td>Registration with waiting list**</td>
<td>Limited spots</td>
</tr>
<tr>
<td>On-site Events</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Open registration: you will receive a confirmation of participation via email immediately after having registered to the event. If you register for an event which is not for your target group, the Welcome Week Team will inform you that your registration is cancelled. Please note that some events might have a limit (e.g. intercultural trainings).

**Registration with waiting list: due to the limited amount of spots, you can register as prospective participant. The Welcome Week Team will confirm whether or not you can get a spot in the event.
How do I register for the events?

1. Visit our Online Welcome Week Events website: https://www.rwth-aachen.de/cms/root/Studium/Vor-dem-Studium/Internationale-Studierende/Welcome-Week-fuer-internationale-Studier/-ialgy/Veranstaltungen/contextedit/17. Please note that the program will be updated regularly. We therefore recommend you check out the website weekly to register to new events.

2. Please refer to the schedule and the target group for the different topics and meetings by clicking on the events and reading the respective description.

3. Find the registration link at the bottom of the event description page. You can either register with your TIM-ID if you are already completely enrolled at RWTH or create a user account with your email address.

How can I find my schedule and check my registration status?

You can find an overview of the events you have registered for and check your registration status via Antrago yourself: https://vms.zhv.rwth-aachen.de/prod/veranstaltungen/Course/MeineTeilnahmen

You cannot attend an event with limited spots after all? Please remember to cancel your registration via your user account so that another student can get the chance to participate.
How do the online meetings work?

The online meeting program consists of live presentations online on one hand and recorded presentations with additional Zoom meetings for further information and questions on the other hand.

Most organizations involved will provide a video presentation beforehand (available at www.rwth-aachen.de/welcomeweek, Latecomer subpage about two weeks prior to the respective online meeting), which you will need to watch to get general information about the services and processes. The online meetings are an additional support to meet the presenters personally and ask further questions.

Why should you watch the video if you attend the online meeting? Basic questions answered in the video presentations will not be processed during the online meetings. Our team and presenters will only focus on questions, which could not be answered in the recorded presentations, if available, and on further information, which are not provided in the videos.

Steps to a successful online meeting:

1. Check the target group and topic in this brochure
2. Watch the video presentation(s), if available
3. Register for the corresponding online meeting
4. Attend the online meeting (be on time!)

The International Office and RWTH in general will be very happy to help you with any questions you might have but we kindly ask you stick to the workflow planned in your best interest.
Time: 10am – 12.30pm
For whom: Exchange and degree students
Register at: www.rwth-aachen.de/go/id/ialjt/file/10-317/?lidx=1

Register for the kick-off meeting and make yourself comfortable for the official introduction to the University by the International Office. Our team will present itself as well as the program we have planned for you during the two months preceding the start of the semester. You will also have the chance to meet other international students virtually during icebreaking games and get to know more about what Aachen has to offer, even in times of COVID-19. Our expert on intercultural competence will assess your expectations and apprehensions and give you a first glimpse into the German values and behavior.

Will all of your questions be answered during that meeting? No. But you will find out when and where you will need to be to get your answers! Last but not least, you will have the chance to win RWTH Merchandize by participating in different games offered during the kick-off meeting. We are very much looking forward to meeting you there virtually!

www.rwth-aachen.de/welcomeweek
As new international student pursuing a degree at RWTH, one of the first processes you will need to go through is your enrollment at the University. Additionally to an online registration, you will need to provide further documents (i.e. passport, secondary education certificate) in order to complete your enrollment. This does not apply to exchange and visiting students. The Admissions Department of the International Office will tell you about the enrollment procedure with RWTHonline. You will find out which documents you need to upload, how to check your application or enrollment status with RWTHonline and what to do once your enrollment is complete.

Furthermore, the Techniker Krankenkasse will be happy to answer the questions you have about health insurance and guide you through the process of getting a policy in Aachen, e.g.: Why do I need to submit a proof of health insurance for enrollment? How does the health insurance system in Germany works? Where can I find an English-speaking doctor? And much more!

If you cannot attend this meeting, another one is organized on the same topic on 6 October.

https://www.rwth-aachen.de/go/id/rcx/
Organizing your stay as Exchange student

**Time:** 10am – 11.30am  
**For whom:** Exchange and Double Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialjt/file/10-534/?lidx=1](http://www.rwth-aachen.de/go/id/ialjt/file/10-534/?lidx=1)

The Incoming Student Services are happy to provide important organizational advice to exchange and visiting students from all programs (Erasmus+, Worldwide, Free Mover, Visiting Project Students, Double Degree…) about enrollment, Learning Agreement, required certificates and much more. T.I.M.E. Double Degree students will have the chance to meet their peers virtually and ask specific questions to the T.I.M.E. coordinator.

[www.rwth-aachen.de/exchange-students](http://www.rwth-aachen.de/exchange-students)

Finding accommodation in Aachen

**Time:** 10am – 11.30am  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialjt/file/10-535/?lidx=1](http://www.rwth-aachen.de/go/id/ialjt/file/10-535/?lidx=1)  
**Watch the video at:** [www.youtube.com/watch?v=Qs26X7WcdDQ&feature=youtu.be](http://www.youtube.com/watch?v=Qs26X7WcdDQ&feature=youtu.be)

There is unfortunately no way of sugarcoating it: Finding housing will be one of your biggest challenges as international student at the beginning of your stay in Aachen. Since the University does not own, nor manage accommodation, you will need to start applying and searching for yourself early, be very patient and persistent and possibly consider other options than planned. But do not give up! There are several services in and around the University who are there to help you with this difficult task and this meeting is your chance to meet them and get your expectations adjusted while receiving useful tips on house-hunting.

[www.rwth-aachen.de/housing](http://www.rwth-aachen.de/housing)
**Humboldt Haus: The only house the whole world fits in**

**Time:** 9.30am – 10.00am  
**For whom:** Exchange and Degree students  
**Register at:** www.rwth-aachen.de/go/id/ialjt/file/10-536/?lidx=1

The Humboldt-Haus is the intercultural center of RWTH Aachen University, where many international student associations hold their office hours and host various events such as International Tuesday from INCAS, dance workshops, cultural events, themed parties and much more. During this online meeting, you will discover what the Humboldt Haus has to offer and how it will help you find your family away from home before leading you to the online Global Village (see Click-in Events).

www.rwth-aachen.de/humboldthaus

**Learning Languages at RWTH**

**Time:** 10am – 11.30am  
**For whom:** Exchange and Degree students  
**Register at:** www.rwth-aachen.de/go/id/ialjt/file/10-650/?lidx=1

Studying in Germany, let it be for one semester or for your whole major, will give you the best opportunity to learn this beautiful language that is German. Learning foreign languages in general is also highly recommended to broaden your horizons and improve your career prospects. The Language Center will introduce you to their course offer and will tell you how you can apply for a spot in one of their sought-after classes.

www.sz.rwth-aachen.de
Getting and extending your residence permit

**Time:** 10am - 12pm  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialgy/lidx/1](http://www.rwth-aachen.de/go/id/ialgy/lidx/1)

Students with non-European nationality mostly need to apply for visa to travel to Germany and apply for residence permit once they have settled in Aachen. The Immigration Office will be telling you everything you need to know regarding applying for and extending your residence permit. You will also have the chance to ask questions related to your own personal situation.

[www.rwth-aachen.de/auslaenderamt](http://www.rwth-aachen.de/auslaenderamt)

Studying at RWTH Aachen University

**Time:** 10am – 12pm  
**For whom:** Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialgy/lidx/1](http://www.rwth-aachen.de/go/id/ialgy/lidx/1)

How does the University works? How do I organize my studies? These are the basic questions international students ask the most when planning their stay at RWTH. The Student Advice Center will introduce you to the academic system of the University and give you useful tips for starting off your studies on the right foot. Furthermore, the Psychological Counselling team will advise you on what you should do in case you feel like you are having personal problems affecting your studies.

[www.rwth-aachen.de/zsb](http://www.rwth-aachen.de/zsb)

Movie Tutorials « Lernen Lernen » (English subtitles available):  
[https://www.rwth-aachen.de/Film-Tutorials](https://www.rwth-aachen.de/Film-Tutorials)
Tue. 29 Sept  

Making use of IT Services

**Time:** 10am - 11.30am  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialgy/lidx/1](http://www.rwth-aachen.de/go/id/ialgy/lidx/1)

Home is where Wi-Fi is! During this meeting, staff from the IT ServiceDesk will guide you through important tasks such as getting your credentials and setting up your IT services, using self-service to change your passwords, connecting to University’s Wi-Fi and much more! In case of online-courses, you will also learn how to get access to VPN and how to use it.

[www.rwth-aachen.de/it-center](http://www.rwth-aachen.de/it-center)

Fri. 2 Oct.

Registering for Sports Activities

**Time:** 10am – 11.30pm  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialgy/lidx/1](http://www.rwth-aachen.de/go/id/ialgy/lidx/1)

After a day of sweating and working out online with trainers from the Techniker Krankenkasse (see Click-in Events), you are surely highly motivated for registering for one of RWTH’s numerous and various sport courses. The team of RWTH Sports Center will be happy to present their course offer and show you how you can register for them.

[www.hochschulsport.rwth-aachen.de](http://www.hochschulsport.rwth-aachen.de)
As new international student pursuing a degree at RWTH, one of the first processes you will need to go through is your enrollment at the University. Additionally to an online registration, you will need to provide further documents (i.e. passport, secondary education certificate) in order to complete your enrollment. This does not apply to exchange and visiting students. The Admissions Department of the International Office will tell you about the enrollment procedure with RWTHonline. You will find out which documents you need to upload, how to check your application or enrollment status with RWTHonline and what to do once your enrollment is complete.

Furthermore, the Techniker Krankenkasse will be happy to answer the questions you have about health insurance and guide you through the process of getting a policy in Aachen, e.g.: Why do I need to submit a proof of health insurance for enrollment? How does the health insurance system in Germany works? Where can I find an English-speaking doctor? And much more!

If you have already attended this meeting on 3 September, you do not need to attend this one.

https://www.rwth-aachen.de/go/id/rcx/
Thu. 8 Oct.  

**Talk Show: How to survive in Germany?**

**Time:** 10am – 12.30pm  
**For whom:** Exchange and degree students  
**Register at:** www.rwth-aachen.de/go/id/ialgy/lidx/1

What does it mean to be a student at RWTH? What tips and tricks do I need to know about when starting my studies here? How do I avoid culture shock and get integrated quickly? What is there to see and do around Aachen?

Many RWTH students with international background had the same questions as you do now and some of them will tell you about their own experience and will give you valuable tips on how to adapt in Germany, in Aachen and at RWTH during interviews on different topics. Of course, you will have the possibility to ask anything, absolutely anything, you would like to know about every day and academic life as new international student.

www.rwth-aachen.de/io-faq

---

Mo. 19 Oct.  

**Being a Freshman at RWTH**

**Time:** 10am – 12pm  
**For whom:** Degree students  
**Register at:** www.rwth-aachen.de/go/id/ialgy/lidx/1

The Welcome Week precedes one of the key events in every RWTH student’s life: the Freshman Week. This orientation program is destined for all new RWTH students, regardless of their country of origin. It is organized by the Student Union AStA together with the faculty student councils and is an event you should definitely not miss!

AV and AStA will be introducing you to their various services (counselling, cultural program...) but also to the ESA-Team – the organization team of the Freshman Week. Find out they are, what they do and maybe even become a member!

www.rwth-aachen.de/erstsemestereinfuehrung
For whom: Degree students
Limited to 12 participants per Training in September and 20 participants per Training in October
Register at: www.rwth-aachen.de/go/id/ialgy/lidx/1

Dates:
- Tuesday, 22 September 2020 9am - 12.30pm or 2pm - 5.30pm
- Wednesday, 23 September 2020 9am - 12.30pm or 2pm - 5.30pm
- Thursday, 24 September 2020 9am - 12.30pm or 2pm - 5.30pm
- Friday, 25 September 2020 9am - 12.30pm or 2pm - 5.30pm
- Monday, 12 October 2020 10am - 12pm Degree students only
- Tuesday, 13 October 2020 10am - 12pm Degree students only
- Wednesday, 21 October 2020 10am - 12pm Degree students only

What are the norms of German culture? How are these different to those of your own country? What is considered polite in Germany? What values influence behavior and communication?
These are some of the key questions that are addressed in the regular intercultural competence workshops offered by our specialist intercultural trainer. Participation in an intercultural workshop is highly recommended to enhance your personal skillset and to help you understand and ease into a life and culture which may be very different to what you have been accustomed to. Intercultural expertise is a highly-sought skill, essential not only within your academic life but also for your future career.
An overview of current workshops can be found in the online International Office calendar.

Important: Please note that a registration to a training is binding! Furthermore, the trainings required your presence throughout the workshop, a high level of proficiency in English and active participation. Please only register for a training if you fulfill all three requirements.
Thu. 22 Oct.  Getting a job in Germany

Time: 10am – 12pm
For whom: Exchange and Degree students
Register at: www.rwth-aachen.de/go/id/ialgy/lidx/1

Although you are just starting your studies and maybe you are not thinking about this yet, it is never too early to improve your future career prospects, whether it is for student jobs during your major or for a long term career in Germany. The Career Center will talk about searching and applying for a student job and tell you how to become attractive for the German job market.

www.rwth-aachen.de/careercenter

Fri. 23 Oct.  Final Event: RWTH's Got Talent

Time: 10.30am – 1pm
For whom: Exchange and Degree students
Register at: www.rwth-aachen.de/go/id/ialgy/lidx/1

The time has come at last to finally welcome you to Aachen and we are really excited about it! Make yourself comfortable for the official welcoming to the University by the RWTH Rector and the International Office. The head of the International Office will open the ceremony and our Rector Professor Rüdiger will award the DAAD Price for particularly dedicated international students. After that, you will have the chance to get to show us your own talents during an interactive event.

You have a special talent? Let is be singing, dancing, beatboxing, magic, freestyle football... Then send a video of your demonstration to welcomeweek@rwth-aachen.de by 15 October 2020. The best performances will be rewarded with high quality RWTH gifts!
Let’s get started –
Get through your studies with TK health insurance

TK is a sponsor of RWTH Aachen Welcome Week and we support you to get through your enrolment and your studies. Just follow the steps to join TK health insurance.

**TK membership application form**  Just send an email to your university advisor Eleni Iosifidou if you want to become a member of TK. She will send you the membership application form. Please complete and send it signed back to her. For fast handling you can also use the online application. (Click to follow the link)

**SEPA form** You have the option to pay your health insurance contributions monthly. Using the SEPA transfer option we can debit the payment as agreed from a German bank account. If you do not have a German bank account, the whole contribution for the semester is due in advance.

**Passport picture** Please give your passport picture to Eleni Iosifidou or simply upload it to [tk.de](http://tk.de) after you have received your membership certificate.

**Insurance certificate** After sending us your signed membership application and SEPA mandate you will receive an insurance certificate that you have to submit to RWTH Aachen to complete your enrolment. Please send a certificate of matriculation to Eleni Iosifidou when you have completed the process.

---

Your personal university advisor
Eleni Iosifidou
Techniker Krankenkasse
Campus-Boulevard 57
52074 Aachen

Tel. +49 151 - 14 53 49 30
eleni.iosifidou@tk.de
How do the online meetings work?

What we call click-in events are the virtual counterparts to our walk-in events: the Freshers’ Fair, the Global Village, the Sports Day and the Faculty Fair.

Most of those events are organized on a Discord Server, giving you the possibility to click yourself through the different online booths and getting in touch with the respective services either per chat or video call. The click-in events are planned for a duration of three hours each, during which you can join in and log out any time you like. The link to the Discord Server will be available via a Zoom Session (you will find the link in the event description) but also sent to you via email on the day of the event.

For each of these events, you will find an interactive map on our website, which shows which services are present and providing you with basic information about them.
**Global Village**

**Time:** 9.30am – 1pm

**For whom:** Exchange and Degree students

**Meet us at:** https://rwth.zoom.us/j/96214833761?pwd=YlkwU1FMcWRvWHNRMnNaSHJoTTRDdz09

**Password:** TpFg4P

Travel around the world for free thanks to the Global Village and meet many international student associations such as INCAS, AEGEE, AISA, CGS, BEST and many more. The associations will be present to introduce you to their members and events and play games with you online.

The international student associations are a great source of advice for international students as they have similar experiences and have very good tips to smoothen administrative processes or prepare for your studies in Aachen. The associations are like a family away from home and the Global Village is your chance of selecting that family!

Please note: the Global Village takes place via a Discord Server. However, the link will be published at the end of the Zoom Meeting „Humboldt Haus: the only House the whole world fits in“ (Zoom link and password indicated above).

**General List of RWTH student associations**

**List of RWTH student association participating in the Global Village**
**Time:** 10am – 1pm  
**For whom:** Exchange and Degree students  
**Meet us at:** [https://rwth.zoom.us/j/91975659259?pwd=U0QxRHNHbkFFTithY2J6UnITdG1Jdz09](https://rwth.zoom.us/j/91975659259?pwd=U0QxRHNHbkFFTithY2J6UnITdG1Jdz09)  
**Password:** 1fAKug

During Freshers’ Fair, we gather together various university services so that you can pick up information and get as many questions answered as possible on one day and all at one location. Don’t forget to try your luck at the International Office wheel of fortune.

At the Freshers’ Fair you can meet the International Office Info Service Center staff, the Incoming Student Services for exchange students, the BeBuddy and Housing teams, the IT ServiceDesk, the Language Center, the Student Advice Center, the University Sports Center, the Career Center, Psychological Counselling, the Immigration Office, the Citizens’ Service, the City Library of Stadt Aachen and many more!
Exercise is important for a good work-life-balance and a great way to meet new people. Join us on Thursday 1 October at 10.00am via Zoom for a series of online workouts provided by professional trainers. Some Workouts have limited spots. Therefore, you will need to register for them beforehand.

**TK Workouts with participants limit**

Register for one or several of the TK workouts beforehand to get access. You will directly be in touch with a personal trainer who will be able to give you tips and feedbacks on the exercises. All the following workouts are limited to nine participants each over a duration of 30 minutes each.
University Sport Center Workouts without participants limit

The University Sport Center is offering you a glimpse in their course offer thanks to their workouts via Zoom. You need to register to the event before hand to get access to the Discord link and password. The Workouts do not have any participants limit and last one hour each.

<table>
<thead>
<tr>
<th>Workout</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pilates</td>
<td>10am - 11am</td>
</tr>
<tr>
<td>Vinyata Yoga</td>
<td>10am - 11am</td>
</tr>
<tr>
<td>F.I.T.</td>
<td>10am - 11am</td>
</tr>
<tr>
<td>Boxing (Advanced)</td>
<td>10am - 11am</td>
</tr>
<tr>
<td>Hartha Yoga</td>
<td>11am - 12pm</td>
</tr>
<tr>
<td>Body Workout</td>
<td>11am - 12pm</td>
</tr>
<tr>
<td>Movement</td>
<td>11am - 12pm</td>
</tr>
<tr>
<td>Boxing Fitness</td>
<td>11am - 12pm</td>
</tr>
<tr>
<td>Circle Training</td>
<td>12pm - 1pm</td>
</tr>
<tr>
<td>Office Yoga</td>
<td>12pm - 1pm</td>
</tr>
<tr>
<td>Boxing (Novice)</td>
<td>12pm - 1pm</td>
</tr>
</tbody>
</table>

**Required equipment:**
- a yoga mat or a large towel
- a bottle of water
- a towel
- enough space to jump around
You are wondering about the content of your study course and asking yourself how to create your class schedule, register for courses and exams? The Faculty Fair is made for you. Departmental Coordinators, academic advisors, mentors and faculty student councils will be hosting virtual information tables to answer your subject-related questions. Come and meet your Student Council members at this event and find out how they can contribute to the success of your studies. Sign up for your tutor group and find out your individual timetable for the Freshman Week.
Welcome to RWTH International Academy

The decision to invest in a specialized executive Master of Science degree is a big step in your life, and you should be sure that you are choosing the right program and the right university. RWTH Aachen University is one of Germany’s Universities of Excellence. It is a place where the future of our industrialized world is thought out.

MASTER IN ENGINEERING
- M.Sc. Computer Aided Conception and Production in Mechanical Engineering (CAME)
- M.Sc. Textile Engineering (Textile)
- M.Sc. Robotic Systems Engineering (RoboSys)
- M.Sc. Networked Production Engineering (NPE)

MASTER IN MANAGEMENT AND ENGINEERING
- M.Sc. Management and Engineering in Computer Aided Mechanical Engineering (MME-CAME)
- M.Sc. Management and Engineering in Production Systems (MME-PS)

INTERNSHIP OFFER
68% of our graduates did an internship in Germany or a neighbouring country in Europe during their studies.

CAREER IN GERMANY, OVERSEAS OR HOME COUNTRIES
70% of our alumni pursue for a career in Germany, 15% overseas and 15% in their home countries

EMPLOYABILITY RATE
90% of our alumni land a job position within 6 months after their graduation
Welcome to Aachen
Have a great start & all the best for your studies!

RWTH Business School stands for unique graduate and executive education at the intersection of management and technology for executives and young professionals.

www.business-school.rwth-aachen.de
How do the online social events work?

Just because you cannot be in Aachen or go out as a group does not mean you should feel isolated. Being a student abroad also means meeting new people, building your own network and open up to other mindsets and cultures. For that purpose, we have planned quite a few online social events you can join from your home country but also if you are already in Aachen. This will give you the chance to get in touch with students from your own faculty but also make friends that you will hopefully be able to meet in person real soon.

Most events are organized by the International Office in cooperation with student associations. For most of them, you do not need to register beforehand. For those with pre-registration, you will find the Antrago link in the event description.
### Movie Night

**Time:** 8pm – 11pm  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialjt/file/10-747/?lidx=1](http://www.rwth-aachen.de/go/id/ialjt/file/10-747/?lidx=1)

How about getting some sweets, a drink and just chill in front of a series of short movies RWTH Filmstudio has put up especially for you and which you will watch and discuss together with hundreds of other students worldwide? The short movies will be mute or played in English. RWTH Filmstudio regularly organizes Movie Nights for RWTH students for a very small entrance fee. You get the chance to see very recent as well as classic movies in German or in original version while enjoying some time with your peers on Campus. Believe us, it is worth it!

[www.filmstudio.rwth-aachen.de](http://www.filmstudio.rwth-aachen.de)

### Meet the World with INCAS

**Time:** 2pm – 5pm  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialjt/file/10-789/?lidx=1](http://www.rwth-aachen.de/go/id/ialjt/file/10-789/?lidx=1)

The world is waiting for you! The „Internationaler Dienstag“ is a weekly event where you can get in contact with many students from numerous countries in a nice and easy-going atmosphere. You can play games and spend a beautiful evening together. The International Tuesday usually takes place at the Humboldt Haus, where INCAS sells inexpensive warm and cold beverages.

INCAS also organizes many more events, such as the country evenings, Café Lingua, Barbecues in the summer, Music Nights and so on. Check out their events at [www.incas.rwth-aachen.de](http://www.incas.rwth-aachen.de).
Thu. 10 Sept.  Quiz With Hat

**Time:** 3pm – 6pm  
**For whom:** Exchange and Degree students  
**Register at:** [www.rwth-aachen.de/go/id/ialjt/file/10-748/?lidx=1](http://www.rwth-aachen.de/go/id/ialjt/file/10-748/?lidx=1)

Would you like to test your general knowledge and challenge other students on different cultural topics? This quiz event is made for you!

What is Quiz with Hut? Usually, quiz nights take place in pubs. However, we decided to host this one online. With your team of maximum six players, you are going to compete against other teams during five rounds of questions on very specific topics. It could be about football, music or politics but also E-Games or Deutsche Bahn. Who knows? Welcome Week volunteers will be there to guide and help your team to try and win one of our prizes.

[www.quiz-mit-hut.de](http://www.quiz-mit-hut.de)
**Tue. 15 Sept.**  

**Snowsport Film Event with C2 Snow Sport**

**Time:** 4pm - 5.30pm  
**For whom:** Exchange and Degree students  
**Meet us at:** https://rwth.zoom.us/j/91168969942?pwd=blJoTXNwRW82T2w1VS9sRmdSczNsdz09  
**Password:** WHLD7@

C2 Snow Sport is an international student association for Snowsport fans. Freestyle snowboarding is not only about performing tricks, but also unleashing your creativity through changing terrains, challenging yourself and sharing the joy with your guys. Annual movie is also becoming a kinda tradition of many freestyler groups.  
Today, we are gonna share you a few, including ours.

**Thu. 17 Sept.**  

**Cooking class with Studierendenwerk Aachen**

**Time:** 5pm - 9pm  
**For whom:** Exchange and Degree students (limited to 10 participants)  
**Register at:** www.rwth-aachen.de/go/id/ialgy/lidx/1

„Cooking is all about people. Food is maybe the only universal thing that really has the power to bring everyone together. No matter what culture, everywhere around the world, people eat together“ (Guy Fieri)  
During this exclusive cooking class, Studierendenwerk Aachen will guide you in preparing a German three-course-menu for two persons with inexpensive ingredients you can find in your home country. Due to the participant limit, you will be in direct contact with the cook and you will be able to ask for feedback, tips and tricks and get to know fellows students.  
During cooking time, you will also find out more about the Mensen - the University Canteens - and about the story of Studierendenwerk which just turned 100!

Please note: The chosen recipes will not include any porc but the courses might include nuts, meat, gluten and lactose. Please note that a registration is binding and implies that you have the necessary equipment and utensiles for a cooking class (stove, oven, pans, pots, knives, etc.).
 Thu. 17 Sept.  CGS Social Event

**Time:** 5pm - 7pm  
**For whom:** Exchange and Degree students  
**Meet us at:** [https://rwth.zoom.us/j/95654816372?pwd=eEUvazNoOHQwQTcwOUVHWVVucVdMQT09](https://rwth.zoom.us/j/95654816372?pwd=eEUvazNoOHQwQTcwOUVHWVVucVdMQT09)  
**Password:** sL7ta1

CGS is short for Chinese-German Society, one of RWTH numerous and various international student associations. The CGS team will be there to answer all your questions. In return, they might expect you to answer some interesting trivia questions. And maybe, just maybe, you'll win a little surprise. Curious? Come join them!

[www.cg-society.com/de/](http://www.cg-society.com/de/)

Thu. 24 Sept.  Digital Chillout with AISA

**Time:** 6pm - 9pm  
**For whom:** Exchange and Degree students  
**Meet us at:** [https://rwth.zoom.us/j/99098721053?pwd=SmllUTNHZHixVzZpTGI3WXhjWEhQZz09](https://rwth.zoom.us/j/99098721053?pwd=SmllUTNHZHixVzZpTGI3WXhjWEhQZz09)  
**Password:** y%=8J4

AISA stands for Association of Indian Students in Aachen. AISA breaks the ice with the new students during a chill out and quick course guidance session, starting with a general introduction and moving on to a discussion and Q&A session about the city, the course, the exams, HiWis, the expenses etc. Freshers have a chance to meet fellow senior students from their program. The evening then eases its way into socializing, games, fun and music. People with music capabilities are welcome to bring along their instruments and we can have a good bit of virtual jamming session later.

[www.aisa.rwth-aachen.de](http://www.aisa.rwth-aachen.de)
Get2Know Tournament by AEGEE-Aachen

**Time:** 7pm - 11pm  
**For whom:** Exchange and Degree students  
**Meet us at:** https://rwth.zoom.us/j/94795156945?pwd=VUxiRXJDQmNKenVhTlE2NG9pc05nZz09  
**Password:** D*6S+0

There are countless cool people coming to Aachen for their studies each semester but getting to know them sometimes seems to be a tough challenge. Corona isn’t making things easier. Let’s solve this riddle by enjoying an interesting evening with a nice small competition in the interwebs. After a short fun warm up to get in touch we are going to have a tournament in different disciplines (e.g. Skribbl) and other online games. The best players will earn a price and eternal glory nevertheless everyone who participates will win new friends and people to enjoy your semester with. It is the Olympic idea that counts - the most important thing is taking part!

www.aegee-aachen.org
**PowerPoint Karaoke: Meet ze Germans! with AEGEE-Aachen**

**Time:** 4pm - 7pm  
**For whom:** Exchange and Degree students  
**Meet us at:** https://rwth.zoom.us/j/96171856950?pwd=U3B4L2VwT1Vod0VvK1dpSlVWdlBtUT09  
**Password:** x0rNPQ

We as AEGEE Aachen love to entertain you - but we also want to discover and support some entertainers on your side! Join us for an afternoon full of spontaneity, teamwork and fun and be part of our big PowerPoint Karaoke!! Volunteers (individually or as a team) will hold insane ppt. presentations they have no prior idea about, but have to wing it like no one could ever reach their expertise. A skill that every good student uses in courses again and again is finally coming on our virtual stage! Let’s see who will be our official expert of improvisation and let’s learn things about Germans and beyond that you cannot imagine yet!

www.aegee-aachen.org

---

**Get to know the BEST with BEST Aachen**

**Time:** 5pm - 8pm  
**For whom:** Exchange and Degree students  
**Meet us at:** https://rwth.zoom.us/j/94702521123?pwd=K3NWQzNzazZpMEJ6aFpJbzdDaW1MUT09  
**Password:** @%Ur9R

New here and don’t know what you’ll come across during your time at RWTH Aachen? BEST is here to get you started with the journey through the university and Aachen. Join for the event where we’ll show you the way and play a trivia to know how prepared you are for the ride. Your new friends from all around Europe are waiting for you!

www.best-aachen.de
On-site Events with limited spots

Library Tours - CANCELLED!

For whom: Degree students  
Meeting point: Foyer of the University Library, Templergraben 61  
Register at: https://www.rwth-aachen.de/go/id/ialgy/lidx/1  
When?

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, 18 September</td>
<td>11am – 12pm</td>
</tr>
<tr>
<td></td>
<td>12pm – 1pm</td>
</tr>
<tr>
<td>Monday, 21 September</td>
<td>11am – 12pm</td>
</tr>
<tr>
<td></td>
<td>12pm – 1pm</td>
</tr>
<tr>
<td>Friday, 25 September</td>
<td>11am – 12pm</td>
</tr>
<tr>
<td></td>
<td>12pm – 1pm</td>
</tr>
<tr>
<td>Monday, 28 September</td>
<td>11am – 12pm</td>
</tr>
<tr>
<td></td>
<td>12pm – 1pm</td>
</tr>
<tr>
<td>Monday, 5 October</td>
<td>11am – 12pm</td>
</tr>
<tr>
<td>Tuesday, 6 October</td>
<td>11am – 12pm</td>
</tr>
</tbody>
</table>

As RWTH student, it is a must to know the University's library. During examination phase, you will be able to observe the very long queue in front of the building shortly before opening hours. The tours are limited to 15 spots.

PLEASE NOTE: THE LIBRARY TOURS HAVE TO BE CANCELLED DUE TO COVID-19. THE INTERNATIONAL OFFICE IS CURRENTLY MAKING ARRANGEMENTS FOR A VIRTUAL REPLACEMENT OF THE PHYSICAL TOURS. THIS ALTERNATIVE OPTION WILL BE ANNOUNCED DURING THE KICK-OFF EVENT ON 1 SEPTEMBER
Central Campus Tours

**When?**
- Wednesday, 23 September  10am - 11am
- Friday, 2 October   1pm - 2pm
- Monday, 12 October   9am - 10am
- Friday, 16 October   2pm - 3pm
- Wednesday, 21 October  12pm - 1pm

**For whom:** Exchange and Degree students

**Register at:** [https://www.rwth-aachen.de/go/id/ialgy/lidx/1](https://www.rwth-aachen.de/go/id/ialgy/lidx/1)

**Meeting Point:** in front of the Super C building

Our Welcome Week volunteers will show you around the central RWTH campus. Starting at the student services building “SuperC” you will pass by the Hauptgebäude (main building), the main library, various lecture halls and finish in Pontstraße where there are various restaurants and cafes all tailored to student budgets! The spots in each Campus tour are limited to 10 persons each, including the tour guide.

**Alternative:** If you would like to discover RWTH Central Campus on your own, you can also download our brand-new Campus Tour audioguide on our [Campus Tour website](https://www.rwth-aachen.de/go/id/ialgy/lidx/1).
Freshman Week by your Faculty Student Councils

**When?** 26.10. – 30.10.2020

**For whom?** Degree students

Find out when your faculty greeting takes place here:
www.rwth-aachen.de/go/id/vnb

**What are the faculty student councils?**
Each faculty at RWTH Aachen University has its own Student Council. The Student Council is formed by experienced RWTH students who have been elected to represent the interests of the student faculty members. The Student Councils are an important source of academic advice, providing fellow students with peer-to-peer support and additional course materials such as past exam papers. The Student Councils work together to organize the official First-Year Orientation Week (Freshman Week) of RWTH Aachen as well as various extracurricular events throughout the year.

**Important:** The Freshman Week’s events are generally in German language and organized for first-year Bachelor students. You can check whether your Faculty Student Council organizes a Freshman Week with in English or for first-year Master students:
www.rwth-aachen.de/Erstsemestereinfuehrung
Highlights:

- Official Welcome by Rector Ulrich Rüdiger
- After the official welcome you will be assigned to a tutor group for the rest of the week’s activities.
- The City Rally is the highlight of the week. Due to COVID-19, a virtual Rally will be organized as a replacement to give you the opportunity to get to know your peers within your course of studies in a relaxed atmosphere with the help of your Ersti-Tutor

Why participate?

The Freshman Week is a great opportunity to get to know local students in a relaxed atmosphere and organize the academic part of your studies. For instance, your tutor will be able to help you form your course schedule and give you tips on particularly hard exams or events within the faculty.

Contact

A full list of faculty student councils with links to their relevant websites can be found here:

www.rwth-aachen.de/fachschaften
www.rwth-aachen.de/Erstsemestereinfuehrung
Enrolling at RWTH in winter term 2020/21

Usually, enrolling at RWTH requires an online registration as well as a personal appointment at the Admissions Department. Due to the Coronavirus outbreak, the direction of the University had to implement some measures of precaution in order to prevent the spreading of the virus. Therefore, the enrollment procedure for winter term 2020/21 will not include personal appointments but an online enrollment only.

Please follow the steps below in order to complete your enrollment as degree student:

**What’s next?**
**Complete your enrollment online**

### Accept your study place offer and complete residual data entry
Once you have been admitted to RWTH Aachen University, make sure to accept your study place offer via RWTHonline. Then click on the blue button “Add Data”, enter the required information and upload the necessary documents as PDF. When submitting your data, you have the possibility to download and print the “Application for enrollment” form. Please sign the printed form.

### Provide a valid postal address in Germany
Please write down a valid German, Dutch, Belgian or Luxembourger address on the “Application for enrollment” form. This should be the address where you will be staying during your studies at RWTH Aachen. In case you are still looking for accommodation, either provide the address of a friend or of the hotel, where you are currently staying.

After you have completed your enrollment, you will be able to update your address in RWTHonline yourself easily. We require a valid address in or close to Aachen, since your Semesterticket (transportation ticket) will be sent to this address. Therefore, please make sure that you will be indeed reachable at the provided address.
Send your enrollment documents via email

Please scan the signed “Application for enrollment” form and send it via email to int-zugang@rwth-aachen.de along with the following documents:

- Copy of your passport
- Copy of your secondary school certificate
- Copy of your bachelor’s degree (for students starting a Master or Doctoral degree)
- Copy of your master’s degree (for student starting a Doctoral Degree)
- Copy of your language certificate
- Copy of your placement certificate from the board of examiners (for students enrolling in a higher semester)

Transfer the semester fee

Please transfer the semester fee. You will find all necessary payment information in RWTHonline Self-service when clicking on “Tuition Fee”.

Step 3

Step 4
Please note:
To avoid the risk of spreading the virus, please abstain from having your documents authenticated. This is not necessary. We reserve the right to check the original documents in individual cases during the semester. It is therefore indispensable to bring all required original documents with you to Aachen. During the enrollment phase the personal office hours is likely to stay closed. We therefore kindly ask you to contact us via email or phone by sending your requests to int-zugang@rwth-aachen.de or by calling at 0049 241 80 90 674 from Monday to Friday between 8.30am – 12.30pm and 1.30pm – 4pm.

We ask persons who enter the country from areas especially affected by the virus to contact us via email to info2020@zhv.rwth-aachen.de before your arrival in Aachen so that we can inform you quickly about any important current developments.

Information for exchange students:
Exchange Students need to complete their online enrollment by following the instructions provided upon admission by the Incoming Student Services. If you have not received any information yet or if you have questions regarding the enrollment procedure for exchange students, please get in touch with incomings@rwth-aachen.de.
In case you have any questions regarding the course-specific organization of your stay, you need to get in touch with your departmental advisor (Fachstudienberater/in). You can find their contact details at this website: www.rwth-aachen.de/fachstudienberatung

If you need more practical help with the course and exam registration or with the creation of your timetable in RWTHonline, you should definitely get in touch with your faculty student council.

**What are the faculty student councils?**

Each faculty at RWTH Aachen University has its own Student Council. The Student Council is formed by experienced RWTH students who have been elected to represent the interests of the student faculty members. The Student Councils are an important source of academic advice, providing fellow students with peer-to-peer support and additional course materials such as past exam papers. They organize various extracurricular events throughout the year. Contacting them will allow you to get to know local students in a relaxed atmosphere and organize the academic part of your studies.

A full list of faculty student councils with links to their relevant websites can be found here: www.rwth-aachen.de/fachschaften

**Exchange Students**

Different procedures apply to exchange students when it comes to course and exam registration and credit point recognition. In each faculty, there is at least one person in charge of advising exchange students on academic matters. If you have questions about the content of the course, the language requirements, the course registration and exam regulations, you need to get in touch with your Departmental Coordinator. This person will also be in charge of signing your Learning Agreement and issuing your Transcript of Records.

You can find the contact details of your Departmental Coordinator at this website: https://www.rwth-aachen.de/go/id/febz/idx/1
Further services for international students

BeBuddy Program

Sign up to the BeBuddy program and we will match you with an experienced RWTH student in your faculty who will help you during your first semester in Aachen. If you need help understanding something, if you need someone to pick up your room key, if you need someone to go with you to the city administration or Immigration Office: ask your Buddy!

Buddies are student volunteers, who may also have other commitments, so it is best to make such arrangements as early as possible. Please register online for the BeBuddy program at least three weeks before your arrival in Germany. Unfortunately, however, we cannot guarantee that you will be matched online in time, especially before the start of the winter semester, as many international students come to Aachen during this period and are waiting for a buddy. We will do our best to provide you with a buddy as soon as possible and thank you for your understanding should this take a little longer.

Sign up online:
www.rwth-aachen.de/bebuddy
German Language Course of Language Center

Studying in Germany will give you the best opportunity to learn this beautiful language that is German. The Sprachenzentrum will introduce you to their course offer during the Welcome Week. If interested in registering for one of their German language courses, please make sure that you fill the requirements for a successful registration.

For instance, you will need your TIM-ID in order to take the obligatory placement test and create a user account, which is necessary for your placement test results, your course registration and your final grade.

You will find the dates of the placement tests and the course registration at www.sz.rwth-aachen.de/go/id/Ihix

Make sure that you have completed your enrollment at least two weeks before the placement test you have registered for. Your enrollment will be complete once you will have transferred the student service fee and the Admissions Office will have accepted your enrollment documents. After that, it can take up to one week to receive access to your Network Services and thus, to your TIM-ID, which is necessary to take the placement test and create a user account at the Language Center.

Please note that you will neither be able to participate in the placement test nor register for a German language course if not completely enrolled at RWTH in due time. Thank you for understanding.

Further information about the language courses can be found at http://www.sz.rwth-aachen.de/cms/~iilg/sz/
Stay tuned! International Office Facebook

The International Office has a Facebook page, where we post events, news, competitions and important information. We therefore strongly recommend you follow our page.

Lottery

Try your chance at winning one of four surprise gift bags containing RWTH Merchandise by liking our International Office Facebook Page during the Welcome Weeks (01.09.2020 – 31.10.2020):

https://www.facebook.com/Io.ISC/
Pro-tip: If you already like our page, just unlike it and like it again!

RWTH Welcome Weeks photo competition:

Culture connects!

To celebrate your future international experiences, RWTH International Office warmly invites you to take part in the photo competition „Culture connects!“. Take a picture of anything that you consider typical for your culture and you are proud of. It can be food, landscape, architecture or anything else. Include a description or some information about the background of your picture and shortly explain why it is fascinating to you. Send the picture and description to welcomeweek@rwth-aachen.de by 23 October 2020. The three best pictures will get exciting RWTH gifts! Please keep in mind that you need a written consent in case you take photos of people, so that we can post those pictures.

Good luck everyone, we are looking forward to your photos!
Stay tuned! International Office Instagram

If you follow our Instagram account, you will stay informed about the international highlights of RWTH Aachen University! Photos taken during the Welcome Week will be posted via our Instagram account and you also have the chance to be part of it by sharing your Welcome Week experience with #RWTHWelcomeWeek!

Lottery

Try your chance at winning one of four surprise gift bags containing RWTH Merchandise by following us on Instagram during the Welcome Weeks (01.09.2020 – 31.10.2020):

www.instagram.com/rwthinternationaloffice/
Contacts in the International Office

Info Service Center

For general questions about organizing your stay in Aachen and what to do when you first arrive, contact the Info Service Center of the International Office. The team will be assisting you at various events during the Online Welcome Weeks. Whatever you need to know, the Info Service Center team will be able to point you in the right direction.

Tip: The Frequently Asked Questions website contains information sheets and answers to many common questions regarding studies and life in Aachen:
www.rwth-aachen.de/io-faq

You can also find detailed information about various topics on the website “Organizing your Stay in Aachen”.

Contact details
Info Service Center
SuperC, 3rd floor, room 329
Templergraben 57
52062 Aachen
Telephone: +49 (0)241 80 90660
Fax: +49 (0)241 80 90661
www.rwth-aachen.de/isc
international@rwth-aachen.de

Office hours (currently closed)
Monday, Tuesday, Wednesday,
Thursday & Friday:
9.30 am -12.30 pm
Wednesday: 1 pm – 4 pm

Please note that the office hours are subject to change depending on the further progression of the ongoing COVID-19 pandemic. Contact the Info Service Center in case you need a personal appointment.
Contacts in the International Office
Incoming Student Services

The Incoming Student Services team support exchange and other visiting or non-degree students with the administrative aspects of their stay. This includes the application and admission process, enrollment and extension of periods of stay as well as issuing various certificates such as “Certificate of Arrival”, “Certificate of Attendance” and signing your Learning Agreements. For academic matters, please contact your Departmental Coordinator.

If you are an exchange or visiting student, you are welcome to visit us during the office hours below:

**Contact Details**
Incoming Student Services
SuperC, 3rd floor, room 328
Templergraben 57
52062 Aachen
Telephone: +49 (0)241 80 90832
Fax: +49 (0)241 80 90661
www.rwth-aachen.de/exchange-students
incomings@rwth-aachen.de

**Office hours (currently closed)**
Monday, Tuesday, Thursday:
9.30 am - 12.30 pm
Wednesday: 1 pm – 4 pm

Please note that the office hours are subject to change depending on the further progression of the ongoing COVID-19 pandemic. Contact the Incoming Student Services in case you need a personal appointment.
Where to find us?

1. Find the Mensa, AStA and Studierendenwerk
2. RWTH Shop
3. Super C Services:
   · IT ServiceDesk (Ground Floor)
   · RWTH Branch of Immigration Office (4th Floor)
   · Info Service Center and Incoming Student Services (3rd Floor)
   · Welcome Center for international Researchers (5th Floor)
   · Admissions Office (5th Floor)
4. find INCAS and AV
5. Citizens’ Office of the City of Aachen
Your Welcome Week Checklist

What should I do after I arrive?

- Attend the online Welcome Weeks events planned for your target group
- Register your address in Aachen at the Citizens' Office (book an appointment online)
- Open a bank account
- Activate Sperrkonto (blocked bank account) if necessary
- Get your health insurance confirmation or waiver from a German insurance provider
- Enroll at the university with RWTHonline & pay the student service fee using the bank details provided in RWTHonline
- Activate your IT services (www.rwth-aachen.de/go)
- Create your BlueCard (http://www.rwth-aachen.de/selfservice)
- Create a timetable and register for courses using RWTHonline
- Exchange student: contact your Departmental Coordinator
- Apply for a residence permit at Immigration Office (if required)
- Like our Facebook page (www.facebook.com/IO.ISC)
- Follow us on Instagram (https://www.instagram.com/rwthinternationaloffice/)
- Join a student club, or sport association
- Contact the International Office if you have any questions

Where to find information about COVID-19?

The Crisis Management Team and the Rectorate of RWTH is providing regular updates on the coronavirus pandemic, adapting possible measures in dealing with this special situation. We are asking our staff and students to be considerate towards each other and take a cautious approach to the topic. The information about the current situation is updated daily on our website. We will notify all students regarding any changes via email, but we also recommend you keep updated via the following webpages:

- Regularly Updated Information on the Coronavirus Outbreak
- FAQ About the Coronavirus
- FAQ Federal Ministry of the Interior
- Regulations for persons entering Germany in connection with the novel coronavirus SARS-CoV-2 (de)
- Information on the designation of international risk areas (de)
- Information on the recognition of molecular biological tests for SARS-CoV-2 for persons arriving in Germany from risk areas (de)
The Welcome Week is kindly supported by

Techniker Krankenkasse - Welcome Week health partner

International Academy

[Logos]

Business School

[Logos]