

Documents Required for a Scholarship According to the Guidelines for the Support of Young Researchers (RFwN) – First Application

The scholarships are awarded on application. Applications must be submitted to the university administration. The deadline for applications for the funding period starting May 1 is March 15; for the funding period starting November 1, it is September 15.

The following documents must be submitted together with the application. In addition, please also submit the documents electronically in the form of a single PDF file. Please arrange the printed and electronic documents in the order listed below.

- Application form
- Copy of your identity card or passport (not electronically, but in paper form only; please remember to blacken out the identity card/passport number)
- Enrollment certificate for a doctorate course of study or declaration that the enrollment certificate will be submitted immediately subsequent to the approval of the scholarship
- Confirmation of your admission to doctoral studies by the relevant faculty (please make sure to apply for this confirmation early on!)
- If applicable: birth certificate(s) of your child(ren)
- CV with detailed information on the academic career so far
- University entrance qualification
- Bachelor's degree certificate or similar (preliminary exam certificates such as Vordiplom/Zwischenprüfung)
- Diplom/State Examination/Master's degree certificate
- Other degree certificates (e.g. Medical Examination Certificate)
- Outline of your doctoral research project (max. 10 pages), including:
 - Short description/abstract of the dissertation project
 - Work schedule
 - 36-month timeline
- Reviewer questionnaire filled in by the doctorate supervisor
- Reviewer questionnaire filled in by a second professor or Privatdozent (PD)
- If applicable: certificate on part-time work
- Copy of your contract as a research assistant

If the application is submitted in person, you can bring your original certificates and documents as well as copies for the application, which will be officially authenticated free of charge.

If the application is submitted by mail, you will have to include officially authenticated copies of all required documents and certificates.

Please submit your application to:

Rektor der RWTH Aachen
Abteilung 1.1 - Akademische Angelegenheiten, Prüfungs- und Hochschulrecht
Jessica Hannemann
Karmeliterstraße 6
52064 Aachen

For further information, please contact Mrs. Jessica Hannemann,
phone: 80-94108, [e-mail: Jessica.Hannemann@zhv.rwth-aachen.de](mailto:Jessica.Hannemann@zhv.rwth-aachen.de).