

**Information on the Collection of Personal Data
pursuant to Articles 13 and 14 of the General Data Protection Regulation (GDPR)
(EU Regulation 2016/679 dated April 27, 2016)**

General

<p>Name and contact information of the person responsible for the processing of personal data:</p>	<p>RWTH Aachen University The Rector Templergraben 55 52056 Aachen</p> <p>datenschutz@rwth-aachen.de See leaflet "Specific Information for Employees"</p>
<p>Contact information of the data protection officer:</p>	<p>RWTH Aachen University The Data Protection Officer</p> <p>dsb@rwth-aachen.de</p>
<p>Purpose and legal basis for the processing of personal data:</p>	<p>Pursuant to Art. 6 GDPR the processing of personal data is lawful if at least one of the following grounds applies:</p> <ul style="list-style-type: none"> a) Consent to processing (Art. 6 para. 1 lit. a) b) Preparation or performance of a contract (Art. 6 para. 1 lit. b) c) Legal obligation (Art. 6 para. 1 lit. c) d) Public tasks of the University (Art. 6 para. 1 lit. e)
<p>Rights to information, correction, deletion, and limitation of processing of personal data:</p>	<p>You have the right to information (Art. 15 GDPR) You have the right to receive information on the personal data processed by RWTH.</p> <p>Right to rectification (Art. 16 GDPR) You have the right to have your personal data corrected immediately if it is not/no longer accurate. Incomplete data can be completed.</p> <p>Right to erasure (Art. 17 GDPR) In principle, there is a right to deletion of personal data. There is an immediate right to erasure if the data has been processed exclusively on the basis of your consent or if it has been unlawfully processed. If the data were collected based on other grounds, the possibility of application of the right to erasure of data depends on whether the personal data is still required in relation to the purposes for which they were collected.</p> <p>Right to limitation of processing (Art. 18 GDPR) You have the right to demand from the data controller restriction of processing of your personal data unless there are reasons of important public interest for this processing (e.g. economic use of budgetary resources).</p> <p>Right to object against processing (Art. 21 GDPR) In the case of personal data collected for the performance of tasks carried out in the public interest, you have the right to object to the processing of data on grounds relating to your particular situation, unless compelling legitimate grounds for the processing or legal provisions prevent such objection.</p>
<p>Right of appeal to a supervisory authority:</p>	<p>The competent supervisory authority for the federal state of North Rhine-Westphalia is:</p> <p>Landesbeauftragte für Datenschutz und Informationsfreiheit NRW (State Commissioner for Data Protection and Freedom of Information) Kavalleriestr. 2-4 40213 Düsseldorf Phone: +49 211 38424-0 Email: poststelle@ldi.nrw.de</p> <p>This is the authority with which to lodge a complaint in case that the data-processing institution has not (fully) fulfilled its obligations.</p>

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Specific Information for Applicants

<p>Name and contact information of the person responsible for the processing of personal data for this specific process:</p>	<p>For Department 8.0: personal@zhv.rwth-aachen.de Phone: +49 241 80-94012</p>
<p>Purpose and legal basis for the processing of personal data:</p>	<p>Your personal data will be processed in the context of the application process, insofar as this is necessary for the decision on whether to establish an employment relationship.</p> <p>Your data will also be processed insofar as this is necessary to defend any claims made against us in the application process. The legitimate interest is, for example, the burden of proof in proceedings under the General Equal Treatment Act (Allgemeines Gleichbehandlungsgesetz - AGG).</p> <p>The legal basis for the processing of your personal data is Art. 6 para. 1 lit. b, Art. 6 para. 1 lit. e GDPR in conjunction with Art. 6 para. 3 GDPR and Section 18 para. 1 NRW Data Protection Act.</p>
<p>Criteria for determining the duration of the retention of personal data</p>	<p>Your data will be kept for as long as it is necessary for the aforementioned processing purposes or as required by law.</p> <p>If an employment relationship between you and RWTH is not established, we may also store data to the extent necessary to defend against possible legal claims. The application documents will be deleted three months after notification of the rejection decision, unless longer storage is necessary due to legal disputes.</p>
<p>Recipients of personal data</p>	<p>As a matter of principle, your personal data will not be passed on to third parties within the application process.</p> <p>This does not apply, however, if it is required to defend any claims made against us as a result of the application process.</p>
<p>Necessity of personal data processing for the employment relationship</p>	<p>The provision of your personal data is neither legally nor contractually prescribed, nor are you obliged to provide personal data. However, the provision of your personal data is mandatory for the establishment of an employment relationship.</p> <p>This means that if you do not provide us with any personal data in your application, we will not be able to enter into an employment relationship with you.</p>