



# Study Assistants

## for Students with Disabilities and Chronic Illnesses

RWTH Aachen University supports students with disabilities and/or chronic illnesses by providing them with student assistants. The aim of this offer is to make everyday university life easier for the affected students by providing them with an assistant who can support and advise them. The assistants are responsible for one-off tasks as well as ongoing tasks throughout the semester. This support is arranged on an individual basis and is free of charge.

### Study Assistants Can Primarily Help in the Following Areas:

#### Study Organization Support

Our study assistants support the students in creating their schedule, registering for courses and exams and, if necessary, also deregistering from them, handling platforms such as RWTHonline, Moodle, or similar matters related to study organization. They can also accompany students to consultations with administrative bodies at the University, such as the Registrar's Office or the respective examination board.

#### Support With Everyday University Life

They support students by, for example, taking notes on course material (e.g. in lectures or seminars), helping look for reference material for written works, or accompanying students to the library.

#### Support With Assignments

They can support students in completing an assignment, such as a term paper or project work, by planning a revision schedule with them and accompanying the writing process. However, it should be noted that the assistance is not related to the subject matter and therefore cannot be regarded as a kind of tutoring. In this context, the assistant can also accompany the student to offices hours related to an assignment. In certain cases, they can also accompany the student to a lab course that is related to the student's degree program.



## VORSCHUB – Representation for Students With Disabilities and Chronic Illnesses

c/o AstA der RWTH Aachen  
Pontwall 3  
52062 Aachen  
Phone: +49 241 80 93792  
(Telephone only available during consultation hours)

Email: [vorschub@asta.rwth-aachen.de](mailto:vorschub@asta.rwth-aachen.de)

You can find our current consultation hours here:

[www.asta.rwth-aachen.de/beratung/behinderung-chronic-illness/](http://www.asta.rwth-aachen.de/beratung/behinderung-chronic-illness/)



[www.facebook.com/VORSCHUB.RWTH/](https://www.facebook.com/VORSCHUB.RWTH/)

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## Orientation at the University

Our assistants are happy to help students get to know the campus area or certain buildings, or to show first-year students around the City of Aachen.

## Mobility Aid

They bring or accompany students to the chosen institutions, lecture halls, seminar rooms, or their car.

**IMPORTANT:** Our study assistants do not provide any care services.

## Do You Feel You Need This Support?

Then please contact VORSCHUB to enquire about this service. The representatives for Students With Disabilities and Chronic Illnesses are in charge of coordinating the study assistants, who are assigned according to their availability. We ask you to preregister by sending an email to [vorschub@asta.rwth.aachen.de](mailto:vorschub@asta.rwth.aachen.de) or to come to our consultation hours so we can get to know each other briefly.

## Are Other Support Services Offered Outside the University?

Alternatively or in addition to this support, you may apply for a study orientation assistant via LVR (Landschaftsverband Rheinland) or VKM Aachen (Verein für Körper- und Mehrfachbehinderte Aachen e.V.)

LVR:

[https://www.lvr.de/de/nav\\_main/soziales\\_1/menschenmitbehinderung/schulestudiumhilfsmittel/studium/ersteschritte/ersteschritte\\_9.jsp#](https://www.lvr.de/de/nav_main/soziales_1/menschenmitbehinderung/schulestudiumhilfsmittel/studium/ersteschritte/ersteschritte_9.jsp#).

VKM: <https://vkm-aachen.de/ls/bildung/schule-studium/studienassistenz>



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