

Higher Education - Learning Agreement for Studies

To be completed BEFORE THE MOBILITY

Please upload the Learning Agreement in our Online-Portal before going abroad. Please note that you are only allowed to use this PDF-form if the Erasmus Outgoing Student Support told you so. Otherwise, please use the OLA-Platform.

The Student

Last name(s)*	First name(s)*
Date of birth*	Nationality*
Gender*	E-mail (RWTH mail account)*
Faculty*	Department (if applicable)*
Course of Study*	Study cycle*
Academic year (study period abroad)	Field of Education* https://www.rwth-aachen.de/global/show_document.asp?id=aaaaaaaaampvzgj&download=1

The Sending Institution

Name	RWTH Aachen University, International Office	Erasmus code	D AACHEN01
Address	Templergraben 57, 52062 Aachen	Country	Germany
Contact Person	Erasmus Outgoing Student Support		
E-mail/Phone	erasmus.outgoing@zhv.rwth-aachen.de;	+49 241 8090 697	

The Receiving Institution

Name*	Erasmus code (if applicable)*
Faculty*	Department (if applicable)*
Address*	Country*
Contact person name*	
Contact person E-mail/Phone*	

* Mandatory field

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Students name*

Planned period of the mobility*

from month year to month year

Table A: Study Programme at the Receiving Institution*

Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits to be awarded by the Receiving Institution upon successful completion
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Total*

Web link to the course catalogue at the Receiving Institution describing the learning outcomes*

If the student does not complete successfully some educational components, the following provisions will apply: Outgoing Erasmus students of RWTH are required to collect at least 15 ECTS credits per exchange semester (~ 5 months) at the partner university (Table A). Should an Erasmus student fail to collect this minimum number of credits, she/he may request special permission for this case from her/his designated Erasmus coordinator. Exemption from collecting the minimum number of credits will be granted only on rare occasion and for well-documented circumstances. If a student is not granted special permission, the designated Erasmus coordinator will inform the Institutional Coordinator of the funding period corresponding to the number of credits collected by the student. A partial repayment of the Erasmus scholarship will be collected. If a student did not acquire any ECTS-credits during her/his Erasmus foreign exchange, she/he will be obliged to repay the scholarship in full (0 ECTS = €0).

* Mandatory field

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Students name*

Table B: Recognition at the Sending Institution*

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits to be awarded by the Sending Institution upon successful completion
			Total*

Language competence of the student

*The level of language competence in

[= the main language of instruction]

*that the student already has or agrees to acquire by the start of the study period is:

A1 A2 B1 B2 C1 C2 Native speaker

(further information: <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>)

*Mandatory field

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COMMITMENT OF THE THREE PARTIES

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ Grant Agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. The exceptions to this rule are documented below and agreed by all parties. Justification of non-recognition:

The student has already accumulated the number of credits required for his/her degree and does not need some of the credits gained abroad.

An educational component (e.g. a language course) may not be part of the study programme, therefore it cannot be recognized.

The ECTS credits achieved at the partner university can only be partially recognized as they do not fully meet the requirements of RWTH

Although RWTH's requirements regarding the course are met, the number of ECTS that RWTH awards for this course may be different to the credits awarded by the partner university.

The student and Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

The Student

Student's name*

Student's signature*

Date*

Responsible Person at the Sending Institution

Name*

E-Mail*

Sending Responsible Person's signature*

Date*

Responsible Person at the Receiving Institution

Name*

E-Mail*

Sending Responsible Person's signature*

Date*

*Mandatory field