

## CHANGES TO THE ORIGINAL LEARNING AGREEMENT

### To be completed DURING THE MOBILITY

It is mandatory to send this part of the Learning Agreement to the International Office of the RWTH Aachen University (erasmus.outgoing@zhv.rwth-aachen.de) seven weeks after the start of the study period at the partner university. It is not necessary to issue a "Learning Agreement During the Mobility" if no changes have been made to the "Learning Agreement Before the Mobility"

#### The Student

Last name(s)*	First name(s)*
Date of birth*	Nationality*
Gender*	E-mail (RWTH mail account)*
Faculty*	Department (if applicable)*
Course of Study*	Study cycle*
Academic year (study period abroad)	Field of Education* <a href="https://www.rwth-aachen.de/global/show_document.asp?id=aaaaaaaaampvzgj&amp;download=1">https://www.rwth-aachen.de/global/show_document.asp?id=aaaaaaaaampvzgj&amp;download=1</a>

#### The Sending Institution

Name	RWTH Aachen University, International Office	Erasmus code	D AACHEN01
Address	Templergraben 57, 52062 Aachen	Country	Germany
Contact Person	Erasmus Outgoing Student Support		
E-mail/Phone	<a href="mailto:erasmus.outgoing@zhv.rwth-aachen.de">erasmus.outgoing@zhv.rwth-aachen.de</a> ;	+49 241 8090 697	

#### The Receiving Institution

Name*	Eramus code (if applicable)*
Faculty*	Department (if applicable)*
Address*	Country*
Contact person name*	
Contact person E-mail/Phone*	

#### Planned period of the mobility\*

from month	year	to month	year
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\* **Mandatory field**

This Learning Agreement "During the Mobility" refers to my extension of stay abroad. Only click if you extend your initially intended duration of stay abroad (initially duration of stay see Grant Agreement)

# Higher Education - Learning Agreement for Studies - During the Mobility

Students name\*

**Table A2: Exceptional Changes to Table A or additional components in case of extension of stay abroad (Learning Agreement Before the Mobility)\***

Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component tick if applicable	Added component [tick if applicable]	Unchanged component [tick if applicable]	Reason for change**	Number of ECTS credits
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Total\*

\* Mandatory field    \*\* Reasons for change: see next page

# Higher Education - Learning Agreement for Studies - During the Mobility

Students name\*

**\*\*Reasons for exceptional changes to study programme abroad (choose an item number from the table below)**

Reasons for deleting a component		Reasons for adding a component		Options 4 / 7 please specify reason for change
1	Previously selected educational component is not available at the Receiving Institution	5	Substituting a deleted component	
2	Component is in a different language than previously specified in the course catalogue	6	Extending the mobility period	
3	Timetable conflict	7	Other (please specify in the text box)	
4	Other (please specify in the text box)			

**Table B2: Exceptional changes to Table B or additional components in case of extension of stay abroad (Learning Agreement Before the Mobility)\***

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component tick if applicable]	Added component [tick if applicable]	Unchanged component [tick if applicable]	Number of ECTS credits
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Total\*

**If the student does not complete successfully some educational components, the following provisions will apply:**

Outgoing Erasmus students of RWTH Aachen are required to collect at least 15 ECTS credits per exchange semester (~ 5 months) at the partner university (Table A2). Should an Erasmus student fail to collect this minimum number of credits, she/he may request special permission for this case from her/his designated Erasmus coordinator. Exemption from collecting the minimum number of credits will be granted only on rare occasion and for well-documented circumstances. If a student is not granted special permission, the designated Erasmus coordinator will inform the institutional coordinator of the funding period corresponding to the number of credits collected by the student. A partial repayment of the Erasmus scholarship will be collected. If a student did not acquire any ECTS-credits during her/his Erasmus foreign exchange, she/he will be obliged to repay the scholarship in full (0 ECTS = €0).

\* Mandatory field

# Higher Education - Learning Agreement for Studies - Before the Mobility

## COMMITMENT OF THE THREE PARTIES\*

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ Grant Agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. The exceptions to this rule are documented below and agreed by all parties. Justification of non-recognition:

The student has already accumulated the number of credits required for his/her degree and does not need some of the credits gained abroad.

An educational component (e.g. a language course) may not be part of the study programme, therefore it cannot be recognized.

The ECTS credits achieved at the partner university can only be partially recognized as they do not fully meet the requirements of RWTH

Although RWTH's requirements regarding the course are met, the number of ECTS that RWTH awards for this course may be different to the credits awarded by the partner university.

The student and Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

## The Student

Student's name\*

Student's signature\*

Date\*

## Responsible Person at the Sending Institution

Name\*

E-Mail\*

Sending Responsible Person's signature\*

Date\*

## Responsible Person at the Receiving Institution

Name\*

E-Mail\*

Sending Responsible Person's signature\*

Date\*

\*Mandatory field