House Rules

of RWTH Aachen University

Dated July 13, 2007

in the Third Revised Version

Dated March 13, 2020

Published as a Complete Version

Please note: This publication is an English translation. Only the German original of these regulations as published in the Official Announcements of RWTH Aachen University ("Amtliche Bekanntmachungen") is legally binding.

Based on § 2 (4) of the Higher Education Act of the State of North Rhine-Westphalia (Higher Education Act - HG) in the version published on September 16, 2014 (Law and Official Gazette of the State of North Rhine-Westphalia p. 547), last amended by Article 1 of the Act Amending the Higher Education Act of July 12, 2019 (Law and Official Gazette of the State of North Rhine-Westphalia p. 425, ber. p. 593) in conjunction with § 13 (9) of the Basic Regulations of RWTH Aachen University dated September 21, 2007 in the version of the eighth regulation amending the Basic Regulations dated March 19, 2019, published as a complete version, RWTH Aachen University has issued the following regulations:
§ 1  
Scope of Application

These House Rules apply to all buildings, parts of buildings, and properties used by RWTH Aachen University. Their purpose is to ensure security and order at the University and to contribute to the University's ability to perform the duties incumbent upon it pursuant to § 3 (1) HG NW. The House Rules are legally binding for all members and affiliates of RWTH, all users of University facilities, and all persons who are in the buildings and on the premises of RWTH.

§ 2  
Householder Rights and Their Exercise

(1) The Rector is the holder of the Householder Rights. They may delegate the authority to exercise Householder Rights in general or in individual cases to other members or affiliates of the University.

(2) The authority to exercise Householder Rights shall be delegated to the following University members and staff and their respective representatives in office in accordance with the hierarchical listing below:

1. the Chancellor and the Vice-Rectors for the entire scope of application pursuant to § 1,
2. the Deans for the areas of the respective faculty directly assigned to them,
3. the professors for the areas assigned to the professorship,
4. the heads of a larger definable institute, central scientific facility or operating unit for the area of the respective institute, central scientific facility, or operating unit,
5. the workshop and laboratory managers for the area of responsibility assigned to them,
6. the chairpersons of the student body (AStA, student parliament, student councils) for the areas assigned to them,
7. the heads of courses for the duration of the course for the rooms in which the respective course takes place,
8. the event managers of other events for the duration of the event for the premises and areas allocated for this purpose,
9. the meeting chairs during meetings of collegial bodies or other committees of RWTH for the respective meeting rooms,
10. the employees of the Central University Administration, whose duties include the management and security of buildings and real estate.

(3) In acutely dangerous situations, in which no specialized persons are on site, the Householder Rights of the employees of University Security take precedence over those of the persons mentioned in numbers 1 to 9. University Security shall make its decisions in consultation with the persons listed in paragraphs 1 through 9 above.

(4) Decisions made by the Rector and their representatives in the exercise of Householder Rights shall take precedence over those of the other University members entrusted with the exercise of Householder Rights.
§ 3 Unauthorized Activities and Those That Require Authorization

(1) On the grounds of the University and in all buildings, the following are permitted only with prior approval by the Rector or by the heads of the institutes or central facilities mentioned in § 2 (2) and their representatives in office:

- Commercial photography, filming, and television broadcasting
- Live music, performances, and other events (permission is not required for events in the normal course of institute business)

(2) Any actions that are likely to impair security and order within the University are inadmissible, in particular if they disturb the orderly conduct of studies or proper administration.

(3) Specifically, the following are not permitted:

- The presence of animals in University buildings with the exception of guide animals for the blind or comparable assistance animals
- The use of bicycles or in-line skates and other sports equipment used for locomotion in University buildings. Parking of this equipment in University buildings is only permitted in areas generally designated for this purpose and in compliance with the relevant safety regulations.
- The blocking of rescue and escape routes as well as fire department access routes, and the placing of flammable loads into rescue and escape routes
- The feeding of animals
- The use of e-cigarettes/pipes and e-shishas/shishas and comparable vapor devices usable for pleasure in University buildings.

§ 4 Theft and Accident Prevention

(1) Building doors shall be locked outside normal working or opening hours. Likewise, institute and seminar rooms as well as offices are to be locked when no one is present in them.

(2) Buildings, facilities, equipment, and installations may only be used in accordance with their intended purpose. When children use the facilities, the respective supervisors must take special care of their safety.

(3) The safety regulations applicable in the laboratories and workshops must be observed. Access to laboratories or workshops is only permitted for appropriately instructed persons.
§ 5  
Consequences of Violations

The persons authorized to exercise Householder Rights are authorized to issue the necessary orders in the event of violations of the House Rules. In particular, they have the right to expel troublemakers from the premises. Only the Rector can issue a premises ban with effect beyond the day of the disturbance.

§ 6  
Supplementary Regulations

Special regulations and usage regulations existing for individual buildings, parts of buildings, facilities, or institutes of RWTH shall remain unaffected.

§ 7  
Entry Into Force

These regulations enter into force as an Official Announcement of RWTH on the day following their publication.

Issued based on the decision of the Senate dated January 30, 2020.

It is pointed out that, in accordance with § 12 (5) NRW Higher Education Act, no claims may be asserted after one year has elapsed since official publication of this announcement for a violation of procedural or formal requirements of the regulatory or other autonomous right of the University, unless:

1) the announcement has not been properly published,
2) the Rectorate has objected, prior to publication, to the decision of the committee adopting the regulations,
3) the University has been previously notified about the defect or form or of procedure in a complaint, specifying the infringed legal provision and the fact which gives rise to the defect, or
4) the legal consequence of the exclusion of complaints was not pointed out in the public announcement.

Rector
of RWTH
Aachen University

Aachen, dated March 13, 2020

sgd. Rüdiger

Univ.-Prof. Dr. rer. nat. Dr. h. c. mult. Rüdiger