**Fact sheet for Partner Universities and Incoming Students (non-degree)**

### Requirements

| **Formal Requirements** | • Nomination by home university  
• At least 5th bachelor semester or two years of academic study |
|-------------------------|--------------------------------------------------|

**Language Requirements**

• B1.1 English or German (CEFR) depending on course selection and program

**Application in due time**

• Students need to apply online

### Dates and Deadlines

| **Nomination deadlines**  
(nomination via online portal) | EU / non-EU countries | China, India, Turkey |
<table>
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<tbody>
<tr>
<td>March 31:</td>
<td>for winter semester and whole academic year</td>
<td>March 31: for winter semester and whole academic year</td>
</tr>
<tr>
<td>October 31:</td>
<td>for summer semester</td>
<td>October 31: for summer semester</td>
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<tr>
<th><strong>Application periods</strong></th>
<th>EU / non-EU countries</th>
<th>China, India, Turkey</th>
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</thead>
<tbody>
<tr>
<td>May 31:</td>
<td>for winter semester and whole academic year</td>
<td>April 30: for winter semester and whole academic year</td>
</tr>
<tr>
<td>December 31:</td>
<td>for summer semester</td>
<td>November 30: for summer semester</td>
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| **Semester dates** | Winter semester: October 1 – March 31  
Summer semester: April 1 – September 30 |
|-------------------|------------------------------------------|

| **Enrollment period** | Winter semester: August 1 - December 31  
Summer semester: February 1 - June 30  
• Enrollment is only possible within these periods. |
|-----------------------|--------------------------------------------------|
### Courses

**How to select your courses and register exams**

- Contact the [Departmental Coordinator](#) (see p. 4)

**Course language**

- Main course language: German
- [Subject-Related Preparation](#)
- Contact the departmental coordinator for further information (see p. 4)

**Learning German**

- [German Language courses info by Language Center](#)

### Living in Aachen

**Visa requirements**

- Non-EU residents require a student visa (contact German Embassy or Consulate)
- Students and Researchers From non-EU Countries who Have a Valid Residence Permit in an EU Country need to follow the [REST Procedure](#).
- Admission letter from RWTH is required

**Accommodation**

- Not guaranteed
- Some quota rooms in student dorms available for exchange students (application details will be provided)
- Application deadlines for quota rooms:
  - Winter term: July 15
  - Summer term: February 15
- Contact the [Housing Advice Service](#)

**Insurances**

- Health insurance is obligatory
- Accident and third party liability insurance highly recommended

**Fees and living expenses**

- No tuition fee, but there is an obligatory social contribution fee of approx. € 300 per semester for all programs and students. The fee includes public transport ticket for the semester.
- Living expenses: approx. € 800 per month

### Welcome and Integration

**Welcome at RWTH Aachen!**

- [Welcome Week](#)

**Mentoring program**

- [BeBuddy](#)

**Extracurricular and leisure activities**

- [Student Clubs and Initiatives](#)
Online Nomination (Partner)

Nominate Your students online via the Incoming Online Portal.

You can nominate one student per nomination form. For each additional student, you need to submit a separate nomination form.

Online Application (Student)

Register online via the Incoming Online Portal.

Upload documents (see program requirements).

Contacts for university partners and institutional questions

Erasmus+
- **Ms. Amelie Meiners**, Erasmus+ Institutional Coordinator
- **Ms. Shari Uszynski**, Erasmus+ Worldwide (KA171) Coordinator

RWTHworldwide
- **Ms. Bettina Dinter**, RWTHworldwide: Asia
- **Mr. Peter Hartges**, RWTHworldwide: China, Thailand
- **Mr. Benjamin Pietsch**, RWTHworldwide: North & South America, Australia, Russia, UNITECH

Strategic Partnerships
- **Dr. Stefan Diederich**, Coordinator, Strategic Partnership with IIT Madras
- **Mr. Jan Müller**, Strategy North America & Australia, Global E3, UROP and University of Alberta
- **Mr. René Seyfarth**, Coordinator Strategic Partnerships with Tsinghua University

Double Degree Programs
- **Ms. Claudia Hanke**, T.I.M.E Coordinator
- **Mr. Peter Hartges**, Tsinghua Double Degree Coordinator
### Contacts for students

**Incoming Student Services** of the International Office
- For non-academic questions regarding application, admission and enrollment
- General advice on planning your stay

**Departmental Coordinators**
- Academic advice
- Course and exam registration, information on course languages, schedules, transcript of records

**Housing Advice Service** of the International Office
- Tips on finding accommodation and applying to student dorms

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**For further information**
- [RWTH Aachen University International Office](#)
- [Stay Abroad at RWTH Aachen University](#)
- [Instagram RWTH](#)
- [Instagram InternationalOffice](#)
- [LinkedIn RWTH](#)
- [LinkedIn InternationalOffice](#)