Fact sheet for Partner Universities and Incoming Students (non-degree)

Requirements

Formal Requirements
- Nomination by home university
- At least 5th bachelor semester or two years of academic study

Language Requirements
- B1.1 English or German (CEFR) depending on course selection and program*  
  * In „Earth Sciences and Geography“ and *Medicine* German of at least B2.1 (CEFR)

Application
- Applications need to be submitted via the Incoming Online Portal

Dates and Deadlines

Nomination and application deadlines:

<table>
<thead>
<tr>
<th></th>
<th>Nominations</th>
<th>Applications</th>
<th>Applications from India, China, Turkey</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter semester</td>
<td>March 31</td>
<td>May 31</td>
<td>April 30</td>
</tr>
<tr>
<td>Summer Semester</td>
<td>October 31</td>
<td>December 31</td>
<td>November 30</td>
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Incoming Online Portal
- Nominations and applications need to be submitted via the Online Portal

Semester dates
- Winter semester: October 1 – March 31
- Summer semester: April 1 – September 30

Enrollment period
- Winter semester: August 1 - December 31
- Summer semester: February 1 - June 30
- Enrollment is only possible within these periods.

Courses

Selecting your courses
- Finding the courses and modules
- In case of further questions, contact the respective Departmental Coordinator
| Course language                      | • Most courses are in German; some English courses are available  
|                                    | • **Subject-Related Preparation**  
|                                    | • Contact the departmental coordinator for further information |
| Learning German                    | • **German Language courses info by the Language Center** |
| Living in Aachen                   | • **Visa requirements**  
|                                     | • Non-EU residents require a **student visa**  
|                                     | (contact German Embassy or Consulate)  
|                                     | • Students and Researchers from non-EU countries who have a valid EU  
|                                     | Residence Permit must follow the **REST Procedure**.  
|                                     | • Admission letter from RWTH is required |
|                                     | • **Accommodation**  
|                                     | • Not guaranteed  
|                                     | • A limited number of quota rooms in student dorms are available for  
|                                     | exchange students (application details will be provided)  
|                                     | • Application deadlines for quota rooms:  
|                                     |   Winter semester:     June 15  
|                                     |   Summer semester:  February 15  
|                                     | • Contact the **Housing Advice Service**  
|                                     | • **Health insurance** from a German public health insurance company is  
|                                     | obligatory  
|                                     | • Personal Liability & Accident Insurance is highly recommended |
|                                     | • **Fees and living expenses**  
|                                     | • No tuition fee but there is a social contribution fee for all programms and  
|                                     | students: approx. € 320 per semester (includes **public transport in NRW**)  
|                                     | • Living expenses: approx. **€ 1200 per month** |
| Welcome and Integration            | • **Welcome Week**  
| Mentoring program                  | • **BeBuddy**  
| Extracurricular and leisure activi- | • **Student Clubs and Initiatives**  
| ties                              |
Online Nomination (Partner)

Nominate Your students online via the Incoming Online Portal.

You can nominate one student per nomination form. For each additional student, you need to submit a separate nomination form.

Online Application (Student)

Register online via the Incoming Online Portal.

Upload documents (see program requirements).

Contacts for university partners and institutional questions

| Erasmus+                      | • Ms. Amelie Meiners, Erasmus+ Institutional Coordinator  
|                              | • Ms. Yanyan Shen, Erasmus+ Worldwide (KA171) Coordinator |
| RWTHworldwide                | • Ms. Bettina Dinter, RWTHworldwide: Asia                  
|                              | • Mr. Peter Hartges, RWTHworldwide: China, Thailand        
|                              | • Mr. Benjamin Pietsch, RWTHworldwide: North & South America, Australia, Russia, UNITECH |
| Strategic Partnerships       | • Dr. Fabian Falter, Coordinator, Strategic Partnership with IIT Madras |
|                              | • Mr. Jan Müller, Strategy North America & Australia, Global E3, UROP and University of Alberta |
|                              | • Mr. René Seyfarth, Coordinator Strategic Partnerships with Tsinghua University |
| Double Degree Programs       | • Ms. Claudia Hanke, T.I.M.E Coordinator                  
|                              | • Mr. Peter Hartges, Tsinghua Double Degree Coordinator  |
## Contacts for students

**Incoming Student Services** of the International Office
- For non-academic questions regarding application, admission and enrollment
- General advice on planning your stay

**Departmental Coordinators**
- Academic advice
- Course and exam registration, information on course languages, schedules, transcript of records

**Housing Advice Service** of the International Office
- Tips on finding accommodation and applying to student dorms

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## For further information

RWTH Aachen University
International Office
Exchange and study abroad at RWTH University
Instagram RWTH
Instagram International Office
LinkedIn RWTH
LinkedIn International Office