Information on the Personal Data Collected in Accordance With Article 13 of the European Union General Data Protection Regulation (GDPR 2016/679 from April 27, 2016)

I. Name and contact information of the person responsible for the processing of personal data:

RWTH Aachen University
The Rector
Templergraben 55
52056 Aachen
datenschutz@rwth-aachen.de

For the organization and implementation of the event "Alumni meeting in Berlin - Christmas Market 2023"
RWTH Aachen University
Relationship Management Staff Unit
Angela Poth Welter Ribeiro
Pontdriesch 14-16
52062 Aachen
Phone: 0241 80-94389
Email: alumni@rwth-aachen.de

II. Contact information of the Data Protection Officer

RWTH Aachen University
The Data Protection Officer
dsb@rwth-aachen.de

III. Purpose and legal basis for processing personal data

Purpose of processing
RWTH Aachen University collects and processes your personal data for the purpose of organizing and conducting the event "Alumni meeting in Berlin - Christmas Market 2023".

Categories of personal data
The following data, if provided by you, will be collected and stored during the registration process: Salutation, title, first name, last name, maiden name, gender, e-mail, birthday, company, company headquarters (city, country), private address, information about your affiliation with RWTH, the associated faculty, your accessibility needs, and how you found out about the event. Information on how you contacted us, as well as contact type and result.

Legal basis
The data processing is based on your consent according to Art. 6 (1) (a) GDPR. You can revoke your consent at any time and without giving reasons. If someone withdraws their consent later, it shall not affect the lawfulness of any processing activities carried out based on prior consent until the consent was revoked.

IV. Criteria for determining the duration of the retention of personal data

Personal data will be stored until the conclusion of the event.
The data is then stored in an anonymized form for statistical purposes.

During the event registration process, you will have the opportunity to consent to the storage/updating of your data in the central database of the Relationship Management Staff Unit. As a result, your data (title, first name, last name, birthday, e-mail address, event participation, and if specified private contact details, company, and business contact details) will be transferred by the alumni team to an alumni profile in the alumni database and the associated alumni portal, or an existing profile will be updated. This option is voluntary and is not related to your participation in the event.

V. **Recipients of personal data**

Your data will be processed and stored in the database of the Relationship Management Staff Unit. For the purpose of organizing and conducting the event, they may be passed on to a local RWTH alumnus/alumna who will assist in organizing the event. Likewise, your data (title, first name, surname, company) may be passed on to the hosting company for the purpose of organizing and carrying out the event.

During the event registration process, you will have the opportunity to consent to the sharing of your e-mail address with other event participants for the purpose of networking among yourselves. If you agree, your e-mail address as well as your title, first name and last name will be given out by the RWTH Alumni Team to the other event participants. This option is voluntary and is not related to your participation in the event.

VI. **Necessity of the data processing**

The collection and processing of your data is necessary for the organization and implementation of the event "Alumni meeting in Berlin - Christmas Market 2023". If this data is not provided, participation is not possible.

VII. **Your rights**

You have the following rights related to the processing of your personal data:

- **Right to information (Art. 15 GDPR)**
  You have the right to receive information on the personal data processed by RWTH.

- **Right to rectification (Art. 16 GDPR)**
  You have the right to have your personal data corrected immediately if it is not/no longer accurate. Incomplete data can be completed.

- **Right to erasure (Art. 17 GDPR)**
  In principle, there is a right to deletion of personal data. There is an immediate right to erasure if the data has been processed exclusively on the basis of your consent or if it has been unlawfully processed. If the data were collected on other grounds, the possibility of application of the right to erase data depends on whether the personal data is still required in relation to the purposes for which they were collected (see the “Duration of storage” section).

- **Right to limitation of processing (Art. 18 GDPR)**
  You have the right to demand from the data controller restriction of processing of your personal data unless there are reasons of important public interest for this processing (e.g. economic use of budgetary resources).
Right to data portability (Art. 20 GDPR)
You have the right to obtain your personal data in a structured, common, and machine-readable format and for the data to be transmitted to you or another authorized person without obstruction by the person in charge.

Right to object to processing (Art. 21 GDPR)
In the case of personal data collected for the performance of tasks carried out in the public interest, you have the right to object to the processing of data on grounds relating to your particular situation, unless compelling legitimate grounds for the processing or legal provisions prevent such objection.
If exercising one of the rights marked * is likely to make the realization of the research purpose impossible or seriously impair it, the right pursuant to Section 17 (5) of the NRW Data Protection Act becomes ineffective.
To exercise these rights, contact alumni@rwth-aachen.de

VIII. Right to lodge a complaint to the data protection supervisory authority
The relevant supervisory authority for the federal state of North Rhine-Westphalia is:

Landesbeauftragte für Datenschutz und Informationsfreiheit NRW (State Commissioner for Data Protection and Freedom of Information)
Kavalleriestr. 2-4
40213 Düsseldorf
Telephone: +49 211 38424-0
Email: poststelle@ldi.nrw.de

This is the authority with which to lodge a complaint in the event that the data-processing institution has not (fully) fulfilled its obligations.